

Site Selection Process Policy (December 19, 2012)

The Board of Trustees shall decide the parameters of major points of negotiation regarding conference site selection—major points include, but are not necessarily restricted to, a list of acceptable hotels, room price, attrition provisions, and amenities such as internet service and parking. The Board shall decide what constitute “major points of negotiation” from year to year. The Executive Director shall be bound by these parameters in his or her negotiations. Unless the Board has previously approved a contract, the Executive Director shall include a provision in the contract indicating that the Board must approve the contract before it is binding on SEALS. The Board shall promptly approve the contract if it adheres to the parameters by which the Executive Director was bound.