

## **Program Participation (Including Panel Composition) Policy (July 31, 2017)**

### **A. Rules Applied to Panels**

1. Each participant in the Annual Meeting may serve (either as presenter or moderator) on only one panel. This policy is often referred to as the one-panel policy.

#### *Exceptions*

- a. A person may serve both on a panel and as a mentor to a new scholar.
- b. Participants in the SEALS Call for Papers panel may serve on that panel and on a non-new-scholars panel.
- c. A person may serve on a second panel as a replacement for a withdrawn panelist, but only
  - 1) if, as of June 15, the panel's organizer has made good faith, but unsuccessful, efforts to find a replacement not already on a panel, or
  - 2) if the panelist to be replaced withdrew on or after June 15; and
  - 3) in either case, only with the permission of the Executive Director.
- d. If a publisher or other non-member of SEALS sponsors a lunch or other program with a speaker, the sponsor can designate the speaker for that event. That event is not subject to the one-panel rule, and the Executive Director may exempt the event from other Program Participation rules as warranted.
- e. In extraordinary circumstances, the Executive Director may, in his or her discretion, grant permission to a person to serve on more than one panel.

2. Only one person per school may serve on any panel. This rule applies in all circumstances, including moderators.

#### *Exceptions*

- a. Co-authors from the same school may serve on the same panel but are treated as one person for purposes of time allotment.
- b. The post-June 15 modification exception applied to panels also applies.

3. Individuals from institutional and affiliate members shall comprise at least 50% of the speakers (and individuals from institutional members shall comprise at least 25% of the speakers) (including the moderator for both computations).

### **B. Rules Applied to Discussion Groups**

1. Discussion groups do not count toward the one person, one panel limitation.

2. An individual may participate in more than one discussion group, but the program will not be changed to accommodate that individual's scheduling conflicts.

3. Discussion group organizers must issue a call for participants.

4. If a discussion group is overbooked, preference will be given to individuals who are not already part of another discussion group.

5. Discussion groups are not subject to the one person per school rule applied to panels.
6. Individuals from institutional and affiliate members shall comprise at least 25% of the discussants) (including the moderator).

**C. Exceptions Applied to Both Panels and Discussion Groups for Programs Promoting SEALS's Institutional Interests**

Certain types of programs (e.g., programs focused on foreign scholar perspectives, programs featuring law publishers) determined by the Executive Director, in consultation with the Board of Trustees, to be in furtherance of SEALS's interests may include more than one participant from the same school, and individuals from institutional and affiliate members may comprise less than the percentages specified in A.3 and B6.

**D. Other Rules Applied to Both Panels and Discussion Groups**

1. As a scholarly organization that values diversity in all of its manifestations, panel organizers shall consider diversity (gender, gender identity and expression, sexual orientation, race, ethnicity, viewpoint, seniority, school affiliation) in organizing panels. If the topic of a panel encompasses issues on which there exist strongly opposing public or academic perspectives, then it is expected that the panel's make-up will reflect the appropriate diversity of perspective.
2. SEALS reserves the right to remove from the program any listed event participant who has not registered for the Annual Meeting by a designated date preceding the Annual Meeting (as determined by the Board of Trustees for each Annual Meeting, with notice provided to members).
3. The Executive Director, in consultation with the Program Advisory Committee, may exclude a program proposal that fails to comply with one or more of these Program Participation policies.